

CAREER PATH AHEAD

RTO#30622

DUAL QUALIFICATION

CHC41215 CERTIFICATE IV IN CAREER DEVELOPMENT & CHC41115 CERTIFICATE IV IN EMPLOYMENT SERVICES

CHC41115 Certificate IV in Career Development Overview

The Certificate IV in Career Development reflects the role of individuals who provide programs and services to individuals and groups of clients and employers to support people in planning their career and/or locating, securing and maintaining suitable employment. They may work in career information and transition services or assist in career advisor roles in education, training, school or transition work environments.

CHC41215 Certificate IV in Employment Services Overview

The Certificate IV in Employment services reflects the role of individuals who provide employment services to both job seekers and employers. They use specialised knowledge to support individual job seekers in locating, securing and maintaining employment, and to assist employers in meeting their recruitment needs.

Occupational titles—Career Development may include, for example:

- Career information officer
- Careers Advisor
- Career and transition services coordinator

Occupational titles—Employment Services may include, for example:

- Client services officer
- Employment consultant
- Job search training consultant
- Training and placement officer

Target Group

Those involved in the provision of careers advice and/or employment services, seeking a qualification to enable them to be employed in such an area.

Units:

CHC41115 Certificate IV in Employment Services

13 units of competency are required for this qualification, including 8 core and 5 elective units

CHC41215 Certificate IV in Career Development

14 units of competency are required for this qualification

Unit Titles	CHC41215 Certificate IV in Career Development	CHC41115 Certificate IV in Employment Services
CHCECD009 Conduct career guidance interviews	Core Unit	Elective Unit
CHCECD010 Provide support to people in career transition	Core Unit	Elective Unit
CHCECD008 Deliver services consistent with a career framework	Core Unit	Elective Unit
CHCECD001 Analyse and apply information that supports employment and career development	Core Unit	Core Unit
CHCCCS016 Respond to client needs		Core Unit
CHCPRP001 Develop and maintain networks and collaborative partnerships	Core Unit	Core Unit
CHCDIV001 Work with diverse people	Core Unit	Core Unit
CHCECD005 Deliver employment services to employers	-	Elective Unit
CHCCOM002 Use communication to build relationships	Core Unit	Core Unit
CHCLEG001 Work legally and ethically	Core Unit	Core Unit
BSBPEF402 Develop personal work priorities	Elective Unit	Elective Unit
CHCECD002 Deliver and monitor contracted employment services	Elective Unit	Core Unit
CHCECD003 Promote jobseekers to employers	Elective Unit	Core Unit
CHCECD006 Develop and monitor employment plans	Elective Unit	Core Unit

QUALIFICATION OPTIONS

Can be completed as a dual qualification or a standalone qualification

Dual qualification

Duration: up to 18 Months

Delivery Method: Self-Paced Online, Study in your own time!

Pre-requisites: None

Fees: Fee for Service: \$3500

DELIVERY OPTIONS

Anywhere in Australia

ONLINE plus ZOOM session.

Training from Online only, includes trainer support. Speak to us today and we can run you through an eligibility criteria.

TO ENROL OR REQUEST MORE INFORMATION PLEASE CALL 1300 852 359

RPL and Credit Transfers available upon enquiry.